

COBA LEADERSHIP TEAM MINUTES

February 28, 2014

Present: Doug Berg, Gloria Buchanan, Kurt Jesswein, Gerald Kohers, Juliana Lilly, Philip Morris, Mitchell Muehsam and Valerie Muehsam.

1. Approval of Minutes from February 13-14, 2014. The minutes were modified and approved.
2. Program Reviews. The departments are working on their program reviews. Each department is at a different stage in their program reviews. Justification and documentation for additions and deletions to programs will need to be provided. There should be a history of what we are doing and why we are doing it.
3. CAD Items.
 - a. Faculty/Staff Merit. A decision has not been made if there will be merit next year. If merit is given, the dean asked the leadership team if they would want part of the merit pool to be market and/or if they would want a portion to be across the board.
 - b. Salary for Lecturer-Pool. The Provost would like to implement a minimum per course rate for pool faculty across campus. They are also considering multi-year contracts for long-term pool faculty.
4. Miscellaneous.
 - a. The leadership team will need to meet as a curriculum committee next week. Changes to curriculum are due March 6, 2014.
 - b. The dean asked the chairs to meet with him next week to go over faculty profiles.