

COBA LEADERSHIP TEAM MEETING MINUTES

Friday, April 13, 2012

Present: Roger Abshire, Leroy Ashorn, Doug Berg, Ed Blackburne, Gloria Buchanan, Kurt Jesswein, and Valerie Muehsam.

1. Approval of Minutes from March 30, 2012. The minutes were modified and approved.
2. Commencement Reception. The Leadership Team decided not to have a reception between the two graduation ceremonies in May.
3. Common Core. Departmental proposals for new courses to the common core must be submitted by October 1, 2012. Each course in the common core must address the required core objectives. Students who start Fall 2014 will be subjected to the new core curriculum.
4. Summer Research Grants. The Leadership Team decided to meet on Monday, April 16th, to finalize who will receive summer research grants. They will review and rank the proposals before they meet.
5. CAD Items.
 - a. Low Performing Programs. Effective FY 2019, programs will be considered low performing if there are less than 40 graduates in a five year period for bachelor programs and less than 25 graduates in a five year period for masters programs.
 - b. Undergraduate Programs. The Leadership Team agreed that Entrepreneurship, Economics, and Finance will be the next undergraduate programs to be marketed.
6. Miscellaneous Items.
 - a. Summer Retreat Dates. Tentative dates for the summer retreat are July 19th and 20th or July 26th and 27th. The location will be determined later.
 - b. Associate Director of Graduate Programs & Distance Learning
 - i. Search. So far there are 21 applications.
 - ii. Renovations. There will be several renovations that will begin after the end of the semester. Room 102 will be converted into a storage/work room and Room 108 will be converted into a computer lab. The Dean's Suite is going to be renovated so that the new Associate Director can be housed in the Dean's Suite. The renovations should be completed before the end of summer. The cost of the renovations is approximately \$45 thousand.
 - c. There is going to be a campus wide evaluation of the writing enhanced classes at the senior level.
 - d. Rebecca Turner, a new DELTA employee, is now working in COBA to help the faculty with their distance learning needs. Her office is 210K.