

COBA LEADERSHIP TEAM MINUTES

February 13, 2015

Present: Doug Berg, Gloria Buchanan, Kurt Jesswein, Gerald Kohers, Juliana Lilly, Philip Morris, Mitchell Muehsam, and Valerie Muehsam.

1. Approval of Minutes from January 9, 2015. The minutes were modified and approved.
2. AACSB. The dean asked the leadership team what date they would prefer for the chair of the AACSB reaffirmation committee to come to Huntsville and meet with them. Their preferences were either April 12-13 or September 13-14. During the visit, meetings will be held with the leadership team, MATs, and GATS, AOL team, and DPTAC chairs.
3. Faculty accomplishments/FES submissions. There are still some departments that have faculty that have not yet submitted their faculty accomplishments in regards to impact, innovation, and engagement. The dean reminded the chairs to let their faculty know what group (SA, PA, SP, IP, or None) their faculty are in. The chairs will meet on Tuesday, February 17th, to go over FES scoring guidelines.
4. Tenure/Promotion. When the dean meets with prospective faculty, he lets them know what is expected of them in order to receive tenure. They must be effective in the classroom, have good student evaluations, demonstrate that they are committed to being lifelong learners/researchers, and have a research agenda. Since the college does not have its own tenure/promotion policy, the dean asked the leadership team if they should develop a short college handbook for new faculty. The dean and Dr. Lilly will work on developing something.
5. CAD Items.
 - a. Writing Across the Curriculum. Each college will be responsible for its own writing enhanced courses. If a course is not writing enhanced, then the writing enhanced designation "W" should be taken off that course.
6. Miscellaneous.
 - a. Major in General Business Administration. The leadership team decided there should be more structure with the major in General Business Administration. The new major will include an additional accounting course and two MGMT/MKTG/Entrepreneur courses. It will be announced at the next faculty meeting and be effective no later than fall 2016.
 - b. Excel Task Force. The leadership nominated faculty to serve on the Excel Task force: Janis Warner, Mary Funck, Kevin Henning, Gurinder Mehta, and Dwayne McSwain.
 - c. Financial Cognos Training. Financial Cognos Training has been scheduled for the college staff and chairs in the next few weeks.
 - d. Internship session. There is an internship session scheduled for April.
 - e. Assessment. Each major in the college must be assessed.