HOW TO SEARCH FOR A CLASS – *Future Student*

If you are interested in classes at Sam Houston State University, but have not yet applied for admission or do not have access to the MySam portal, then these steps will show you how to look up classes.

1. To Begin, go to www.shsu.edu. At the top of the screen, click the **Fast Links** dropdown and choose **Schedule of Classes** from the list.

2. Under the "Prospective Students" heading, click **public Schedule of Classes**.

Getting Started   Majors & Programs   Admissions   Campus Life & Culture   Services & Resources

SCHEDULE OF CLASSES

HOME / DEPARTMENTS / REGISTRAR

Current Students, Faculty and Staff:
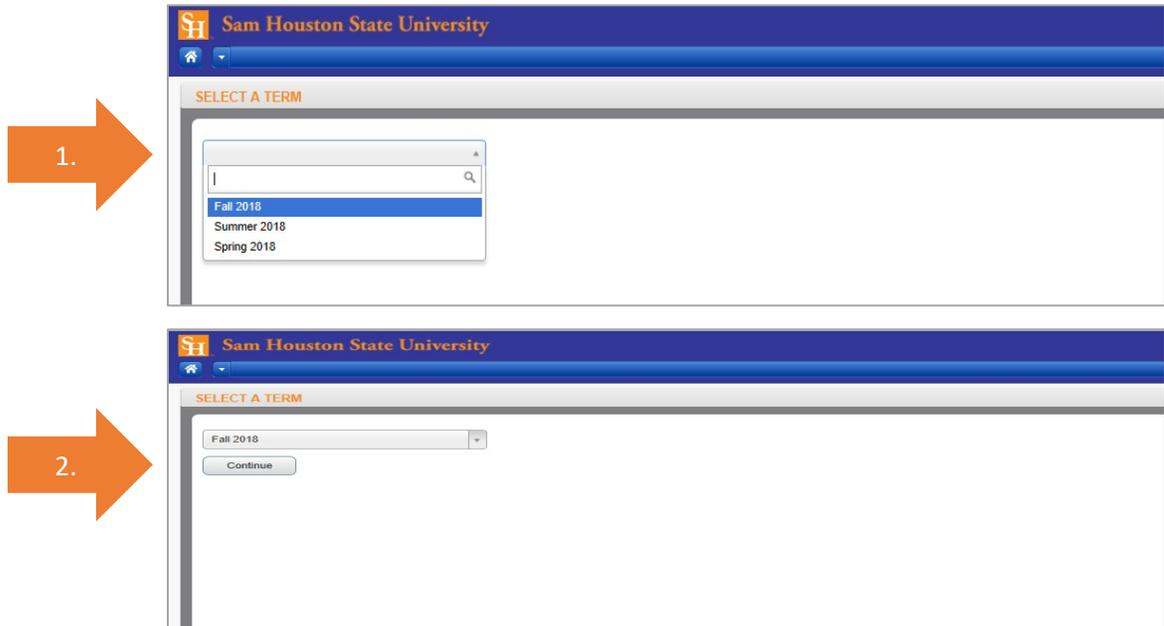
The Schedule of Classes may be accessed by going to:

1. Login to MySam
2. Select the "Registration" tab
3. Under the "Bearkat Registration Dashboard" heading, click "**Browse Schedule of Classes**" and select the appropriate term
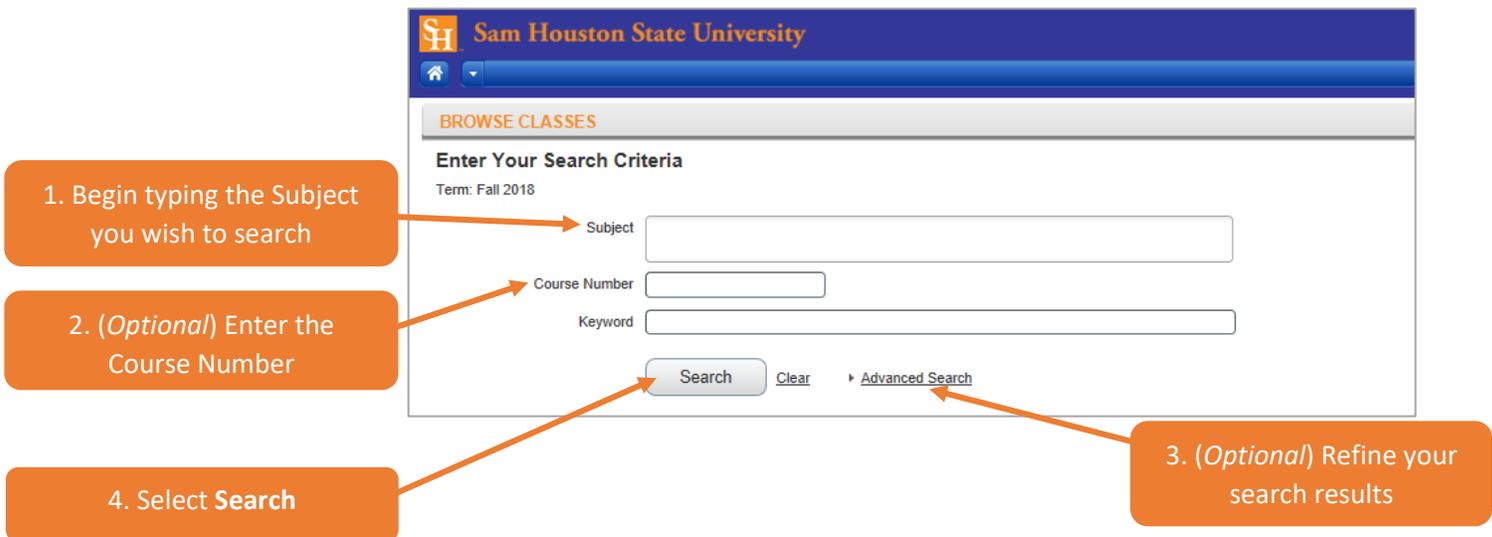
Prospective Students:

Please access the public Schedule of Classes

3. Click the **Term dropdown** and select the term in which you wish to search, then **Continue**.

1.

Sam Houston State University

SELECT A TERM

Fall 2018
Summer 2018
Spring 2018

2.

Sam Houston State University

SELECT A TERM

Fall 2018
Continue

4. The Search Criteria will appear where you can browse courses

Sam Houston State University

BROWSE CLASSES

Enter Your Search Criteria
Term: Fall 2018

Subject

Course Number

Keyword

Search   Clear   ▸ Advanced Search

1. Begin typing the Subject you wish to search

2. (*Optional*) Enter the Course Number

4. Select Search

3. (*Optional*) Refine your search results

Note: *The **Subject** is the only mandatory search option. You may leave the other search criteria empty, which may produce more search results.*

A Dropdown of results will automatically appear as you begin to type

Sam Houston State University

BROWSE CLASSES

Enter Your Search Criteria
Term: Fall 2018

Subject | history
History

Course Number

Keyword

Search | Clear | ▸ Advanced Search

Click the appropriate subject from the dropdown to select it

Sam Houston State University

BROWSE CLASSES

Enter Your Search Criteria
Term: Fall 2018

Subject | history
History

Course Number

Keyword

Search | Clear | ▸ Advanced Search

Once the subject has been selected, click "Search"

Sam Houston State University

BROWSE CLASSES

Enter Your Search Criteria
Term: Fall 2018

Subject | × History

Course Number

Keyword

Search | Clear | ▸ Advanced Search

5. Review the search results which include the class subject, course number, section number, CRN (Course Reference Number), Instructor, Meeting Time, Location, and Seating Availability.

   Click **Search Again** to search for a different course.

6. To **register for a class**, please contact the **Admissions Office** at Sam Houston State University to apply for admission.