



Sam Houston State University

MEMBER THE TEXAS STATE UNIVERSITY SYSTEM

OFFICE OF THE REGISTRAR

Deadline: Tuition Rebate forms are due by 5pm on the last Friday of the semester (during finals week). THIS FORM WILL ONLY BE ACCEPTED THROUGH EMAIL TO REGFORMS@SHSU.EDU

Anticipated Graduation Date: _____

TUITION REBATES FOR CERTAIN UNDERGRADUATES

Students are required to apply for the rebate on forms provided by the institution prior to receiving their baccalaureate degrees and to keep the institution apprised of their addresses for at least 30 days after their graduation date.

Students should be completing degree requirements for the current term in order to submit a tuition rebate form. Students who do not meet degree requirements for the current term will need to submit a new tuition rebate form at the time of graduation.

Section 54.0065 of the Education Code of Texas authorizes a tuition rebate for certain students who have received a baccalaureate degree from a Texas public university.

Name: _____ Sam ID #: _____

Please read the eligibility requirements on the rules page to see if you qualify for this rebate, then complete the information below.

Did you enroll for the first time as a beginning freshman in a Texas public institution of higher education in the Fall, 1997, or later?

Yes No

If no, you do not qualify for the rebate.

Have you been a resident of Texas and entitled to pay resident tuition at all times while pursuing the degree?

Yes No

If no, you do not qualify for the rebate.

If yes to both questions above, submit this completed via email to regforms@shsu.edu. *Forms will **NOT** be accepted in person.* The Registrar's Office will review your transcript to determine if you qualify for the rebate based on the total attempted semester hours. The paperwork will then be forwarded to the Student Accounts Office for residency verification. If you qualify, based on residency, the rebate check will be processed according to the Education Code of Texas. The Registrar's Office will notify you via email of approval or denial after degrees have been posted.

Student Signature

Date

To be completed by the Registrar's Office, Sam Houston State University To
Administrative Accounting, Student Accounts Section:

- The above-named student qualifies for the tuition rebate. Please verify residency and mail rebate check to student.*
- The above-named student does not qualify for the tuition rebate.

Kari Zella – University Registrar

Date

*If the student has outstanding student loans either with SHSU or another school, the rebate will be applied first to those loans and any remainder will be paid to the student.

Date Received in Registrar's Office: _____

Preliminary Check in the Office of the Registrar
Student Notified _____ Not Qualified



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SECTION 54.0065 OF THE TEXAS EDUCATION CODE

Eligible Students:

To be eligible for rebates under this program, students must meet ALL of the following conditions:

1. they must have enrolled for the first time in an institution of higher education in the fall 1997 semester or later, and
2. they must have received a baccalaureate degree from a Texas public university, and
3. they must be awarded a degree within four calendar years after the date the student initially enrolled in the institution or another postsecondary educational institution if:
 - a. the institution awarding the degree is a four-year institution, and
4. they must have been a resident of Texas, must have attempted all coursework at a Texas public institution of higher education, and entitled to pay resident tuition at all times while pursuing the degree, and
5. they must have attempted no more than three hours in excess of the minimum number of semester credit hours required to complete the degree under the catalog under which they graduated. Hours attempted include transfer credits, course credit earned exclusively by examination, courses that are dropped after the official census date, for-credit developmental courses, optional internship and cooperative education courses, and repeated courses. Courses dropped for reasons that are determined by the institution to be totally beyond the control of the student shall not be counted, and
6. the first nine hours of credit earned by examination (credit earned on the basis of AP courses, CLEP or credit granted for high SAT or ACT scores) does not count as hours attempted.

Responsibilities of Students:

Students desiring to qualify for tuition rebates are solely responsible for enrolling only in courses that will qualify them for the rebate.

A student who has transferred from another institution of higher education is responsible for providing to the institution awarding the degree official transcripts from all institutions attended by the student.