



# Sam Houston State University

MEMBER THE TEXAS STATE UNIVERSITY SYSTEM

OFFICE OF THE REGISTRAR

## Approval for Minimum Hour Restriction Change (Decrease of Minimum Hours)

This form is used to acquire approval for a decrease in the minimum number of hours a student may take for a term and will most often be used by the International Students Office.

**Submit forms to:** [regforms@shsu.edu](mailto:regforms@shsu.edu);  
936.294.1737 (Fax); or Box 2029, Huntsville, TX.

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

Sam ID #: \_\_\_\_\_ Effective Term: \_\_\_\_\_

Total Number of Minimum Hours: \_\_\_\_\_  
i.e., 3 hours

Total Number of Maximum Hours (if restricted): \_\_\_\_\_

Coordinator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Registrar's Use Only:

Processed By: \_\_\_\_\_ Date Received: \_\_\_\_\_