

**FACULTY SENATE MINUTES
SAM HOUSTON STATE UNIVERSITY**

February 8, 2024
3:30 - 5:00 p.m.
Austin Hall

Senators Present (20)

Samuel Adu-Prah (COSET), Diana Brown (COBA), Miltonette Craig (CJ), Kevin Crouch (CAM), Magdalena Denham (CJ), Brandy Doleshal (COSET), Xiaoman Duan (COBA), Dustin Gross (COSET), Owen Kelly (COM), Victoria Lantz (CAM), Kimberly LaPrairie (COE), Kenneth McIntyre (CHSS), Audrey Murfin (CHSS), Shyam Pandey (CHSS), Erica Pasquini (COHS), Todd Primm (COSET), Karen Sherrill (COBA), Zachary Valdes (NGL), Rebecca Wentworth (COE) Darren Williams (COSET).

Guests

Volha Minich (COSET)

Senators Not Present (9)

Patrick Buzzini (CJ), Tamara Cook (COSET), Debbi Hatton (CAM), Daphne Johnson (COE), Nick Lantz (CHSS), Diana Nabors (COE), Vlad Radoias (COBA), Zeinab Shuker (CHSS), Anthony Watkins (CAM).

Called to Order

3:30 p.m., by Chair, Samuel Adu-Prah.

Approval of Minutes

The minutes report for the November 30, 2023, meeting was approved.

Senate Committee Reports

Academic Affairs Committee

The Academic Affairs committee reported on its review of *APS 810213 - Academic Honesty and Integrity*, noting multiple concerns pertaining to: a) exception parameters for approved accommodations (2.02); b) a lack of clarity regarding the chain of communication throughout an appeals cycle (3.02); c) limited details covering established mechanisms for reporting and/or tracking violations (3.02); d) ambiguity associated with the interpretation and classification of flagrant violations (3.02); and e) conflicting sequence details pertaining to the actuation of academic penalties (3.01-3.02). The AA committee recommended the policy be rejected and sent back to address these concerns. Faculty Senate voted unanimously to reject the policy.

Faculty Affairs Committee

The Faculty Affairs committee reported on its review of *APS 021120 - Face-to-Face, Hybrid, and Online Education*, noting various suggestions pertaining to a wide range of concerns involving contradictory terminology (2.07-2.12); convoluted or incomplete statements detailing instruction modality percentage distributions (2.04-2.09); and unclear requirements associated with developing and/or teaching hybrid or online courses (3.01–3.03). Following senate discussion, the FA committee recorded and submitted additional suggestions

pertaining to: a) the use of “on-demand” nomenclature; and b) prohibiting face-to-face exams from being used in online courses (2.08). The FA committee recommended the policy be approved with inclusion of its suggested revisions. Faculty Senate voted unanimously to approve the policy with the FA committee’s included suggestions.

University Affairs Committee

The University Affairs committee reported on its review of *APS 910116 - Off-Campus Education*, and recommended that the policy be approved as written. Faculty Senate voted unanimously to approve the policy.

New Business

The chair provided an update to Faculty Senate on the call for volunteers to serve on workgroups addressing the following topics:

- New policy on course syllabi and LMS gradebook use
- New policy on faculty fellowships
- New policy on credit hours
- New curriculum policy

Chair’s Report

1. Update on FES and Merit Raises – APS 800722 Merit Increase in Salary
2. Faculty Senate Handbook update.
3. COSET Deans Search

Adjournment

The meeting was adjourned at 4:35 p.m.