

FACULTY SENATE MINUTES
SAM HOUSTON STATE UNIVERSITY

4 October 2018

3:30 P.M. – 5:00 P.M.

Lowman Student Center Building

Senators Present (20).

Burcu Ates (COE), Siham Bouamer (CHSS), Leonard Breen (COE), Valencia Browning-Keen (COHS), Kevin Clifton (COAM), Brandy Doleshal (COSET), Jamie Duran (COE), Randy Garner (CJ), Donovan Haines (COSET), Michael Hanson (NGL), Damon Hay (COSET), John Lane (COAM), Lee Miller (CHSS), Marianne Moore (COHS), Willis Oyugi (CHSS), Benjamin Park (CHSS), Vlad Radoias (COBA), D.T. Ratnapradipa (COHS), Susan Skidmore (COE), Anthony Watkins (COAM)

Senators Not Present (10).

Donald Albert (COSET), Maria Botero (CHSS), Don Bumpass (COBA), Renee James (COSET), Bobby LaRue (CJ), Ken McIntyre (CHSS), Carolyn Moore (COAM), Stephen Rapp (CHSS), Nancy Stockall (COE), Jan Taylor Morris (COBA)

Called to Order.

3:31 p.m., Lowman Student Center room 304 by Chair Anthony Watkins III

Approval of Minutes.

The 20 September minutes approved by quorum vote of 18 in favor and 2 abstentions.

Chair's Report.

1. APS 930129 - Enrollment in Thesis and Dissertation Courses -
Talked about the continuous enrollment.

1. Use of resources and equipment. If using library or equipment, they should be enrolled.
2. Should have some flexibility for the deans, need to be able to make an adjustment.
3. Encourage students to continue to progress toward completing their degrees.

2. Question why SHSU doesn't provide tuition exemptions or reductions for the children of faculty or staff. Under state law, such a tuition exemptions or reductions would be considered a gift and therefore is prohibited by the state's constitution. See [State of Texas Education Code Chapter 54 Sec. 54.2031](#).

3. Enrollment/Transfers/Student Success and idea that the Provost would like to see more tenure track and tenured faculty teaching first and second year classes, rather than adjuncts. The Provost looked to using data to identify the number of courses needed and to use that information to allow more tenured and tenure track faculty to teach the first and second year courses. The Provost felt that data shows student success to be greater when they are taught by full faculty.

The Faculty agreed with the Provost that student success is higher when they are taught by full faculty. However, numerous senators pointed out that the number of students enrolled in their areas do not make it practical for this to happen.

Old Business.

Academic Policies to be approved by Senate

APS 930129 - Enrollment Thesis Dissertation Courses - Recommend for approval by Faculty Senate Summer Policy Subcommittee (FSSPS) on 16 July 2018.

Policy assigned to Academic Affairs committee to craft language that expressly allows college deans leeway in making graduate students continually enroll through the summer. Assignment accepted by the Senate.

APS 790601 & APS 810701 - Faculty Instructional Workload & Overload Combined - Recommend for approval with edits by FSSPS on 11 August 2018.

Numerous concerns were raised, including:

1. 3.01 e. Changed from five to six theses without justification
2. Concern with “double dipping,” to relieve the doctoral workload and get the dissertation credit.
3. 2.04. Concern with power this clause gives to deans. Important to be precise in wording of this clause to avoid confusion.
4. Another policy is looking to eliminate the classification of doctoral faculty.

Policy assigned to Faculty Affairs committee along with *APS 801014 Graduate Faculty Status*.

APS 110720 - Market Advances in Salary - Recommend for approval with edits by FSSPS on 3 August 2018

Faculty chairs will ask the Provost for clarification on three points.

1. 2.03 – What is the Annual Performance Appraisal referring to? (Only item by that title on books is for staff.)
2. Is the policy referring to market advancements or market adjustments? (Policy refers to both)
3. Who are our peers?

FSSPS added clause justifying salary compression as a reason for a market adjustment which the full senate supported.

APS 860211 - Uniform Textbook - Recommend for approval with edits by FSSPS on 29 June 2018

Policy recommended for **approval with edits** by unanimous Senate quorum vote.

APS 990407 - Student Resignations - Recommend for approval with edits by FSSPS on 2 July 2018

Policy recommended for **approval with edits** by unanimous Senate quorum vote.

APS 030603 - Enrollment and Facilities Use - Recommend for approval with edits by FSSPS on 11 August 2018.

2.02 - change final clause to “if the student obtains written approval in advance from the appropriate administrator *or* preregisters for the following semester.”

Policy recommended for **approval with edits** by unanimous Senate quorum vote.

APS 030325 - Graduating with Honors - Recommend for approval with edits by FSSPS on 20 June 2018

Policy recommended for **approval with edits** by unanimous Senate quorum vote.

APS 920808 - Ethical Conduct in Academic Research and Scholarship - Recommend for approval with edits by FSSPS on 29 June 2018.

Policy recommended for **approval with edits** by unanimous Senate quorum vote.

APS 900420 - Reassigned Time for Faculty Members - Recommend for approval with edits by FSSPS on 10 July 2018.

Policy recommended for **approval with edits** by unanimous Senate quorum vote.

APS 130424 - Faculty-Led Study Abroad Program - Recommend for approval with edits by FSSPS on 3 July 2018.

Faculty chairs will ask for clarification on the following points

1. Policy constantly refers to the “Faculty-Led Program Handbook.” Want some mechanism to help create and revise the handbook.
2. 2.02 – Should have 5% leeway on budgets
3. 2.06 – Term “Travel Warning” needs to be updated to current Federal standards and clarified.
4. 3.03 – Needs to mandate that faculty remain at site.
5. Want to have more points of entry for approval of the study abroad programs.
6. Perhaps rename as some programs are only out of state, not out of country.

APS 800328 - Faculty Development Leave - Recommend for approval with edits by FSSPS on 30 July 2018

Policy **moved to Old Business** for the 18 October 2018 Faculty Senate Meeting.

Announcements:

Brian Loft, Director of the SHSU STEM Center has requested a few minutes to address the Senate about the University’s Reimagining the First Year (RFY) program on campus.

Significant Life Events policy proposal: Senator Botero will brief the Senate on the current status of the proposal.

Adjournment:

5:02 PM