

FACULTY SENATE MINUTES

SAM HOUSTON STATE UNIVERSITY

April 22, 2010

Members Present

Leonard Breen; Donald Bumpass; Rebecca Bustamante; Erin Cassidy; Donna Desforges; Mark Frank; Deborah Hatton; Mack Hines; Renee James; Gerald Kohers; Paul Loeffler; Brian Loft; Andrew Lopenzina; Melinda Miller; Sheryl Murphy-Manley; Tracy Steele.

Members Absent

Bill Brewer; Jeff Crane; Chad Hargrave; Darci Hill; Bill Jasper; Hee-jong Joo; Brian Oetiker; Ling Ren; Doug Ullrich.

Call to Order

Chair Loeffler called the meeting to order at 3:33pm.

Special Guests:

- Dr. William Angrove, Associate Vice President for Distance Learning, provided the Faculty Senate with an update on distance learning.
 - Enrollment for the spring semester was up 34% over the previous spring. Dr. Angrove's office (DELTA) conservatively estimates over 10,000 enrollments next year (representing an increase of 42%). This enrollment growth will result in a doubling in fee revenue in just one year.
 - New for the fall semester 2010 will be an online B.S. degree in Criminal Justice (targeted towards military police), an online MBA, and a total of 40 undergraduate classes.
 - Dr. Angrove reminded the senate that the \$303 fee for 3 credit hours that DELTA collects is split 50/50 between his office and the college offering the course.
 - Each college has developed its own compensation model for faculty who develop of a new online course, with some colleges offering a stipend to the faculty member. DELTA is considering paying the colleges back for these stipends once sufficient fee revenues are collected.
 - The College of Criminal Justice is considering using the course fees to hire a coordinator for its online offerings. Colleges may also consider using the revenue to support faculty research and travel.
 - DELTA anticipates being self-supporting by the fiscal year 2010-2011.

- Nancy Leavell and Stephanie Brim overviewed for the Faculty Senate the new web portal (see attachment to these minutes). The portal (named My Sam) will be the new web entry point for faculty, staff, and students (by contrast, the recently redesigned campus web page focuses on external constituents). Faculty were asked for their input into the portal design. The new portal will go live at the start of the fall 2010 semester, with gradual increase in functionality as more of the new Banner system goes live.

Approval of Minutes

The minutes of the March 25, 2009 meeting were approved with corrections.

Chair's Report

- Chair Loeffler reported from the April 12th meeting with Provost Payne:
 - Provost Payne was supportive of a change in the term of the Chair of the University Curriculum Committee as proposed by the Faculty Senate, but asked that the senate look at the policy for the appropriate process to enact this change.
 - Hardcopies of the comments from the annual Faculty Senate Survey are being distributed to Senators Frank, Loeffler, and Kohers. Faculty wishing to read over the comments may contact either of these three senators.
 - Both the revised Merit and the revised Market academic policies are being taken forward.
 - It is uncertain if market adjustment funds will come out of the 3% merit pool, or if market adjustment can be taken from a separate pool. Dr. Dana Gibson, Vice President of Finance and Operations, is currently working on this.
 - In an conference call with the Board of Regents, a parking garage for the new university center in The Woodlands was approved (to hold about 800 parking spots), and the naming of the teacher education center was approved.
 - Currently the university is looking into the compliance of classes with the writing intensive designation (W), and considering a similar labeling structure for community engagement classes.
 - The provost requested that faculty encourage students who are considering leaving SHSU to visit the SAM center.

New Business

- Provost Payne provided Chair Loeffler with data on the tenure recommendations from this spring semester. From the information provided, it appears that there were 10 faculty being considered for promotion to full professor, and 25 faculty (of various ranks) being considered for tenure (in addition, there was one previously tenured faculty member who was considered for promotion to associate professor).
 - Of the 10 being considered for promotion to full professor, 6 received a positive recommendation.
 - Of the 25 being considered for tenure, 15 received a positive recommendation.
 - Of the 10 that did not receive a positive tenure recommendation, there was unanimous agreement in every case among the president, provost, and dean.
 - Of these 10 that did not receive a positive tenure recommendation, only 3 received a positive recommendation from their department chair.
 - However, of these 10 that did not receive a positive tenure recommendation, 8 received a positive recommendation from the DPTAC, with 3 of these 8 positive recommendations being split votes.
 - The senate discussed these numbers and questioned if standards for tenure have increased, particularly with respect to teaching evaluation scores.

Committee Reports

- The Faculty Affairs Committee presented the revised Market Advances in Salary academic policy. This revised policy was unanimously approved by the Faculty Senate.

Senate adjourned at 5:02pm

Respectfully submitted,
Mark Frank, Chair-Elect

My Sam

The New SHSU Portal

The Purpose:

The portal will be the entry point for all the programs and information that current faculty, staff, and students will use.

The Plan:

The default site for on-campus browsers will be our new portal: mysam.shsu.edu. It is anticipated (hoped/planned/intended) that once you login to your PC or Macintosh on campus and open your browser (Internet Explorer, Firefox, Safari) that you will already be logged in to My Sam.

The Advantages:

- ✓ The campus web site moved to an **external**-facing site with the emphasis on donors and prospects. The portal is the 'site' for the SHSU **internal** community.
- ✓ Right now, you have to login separately to SamMenu, SamWeb, and other programs. Instead, you will automatically have access without having to type your username and password again.
- ✓ Targeted announcements can be managed easily by the Academic Affairs division to reach your faculty and students with just the information they need (or that you want them to have!).

The Timeline:

My Sam will go live by Fall 2010, but will not be robust before the Spring 2011 when a number of Banner systems go live.

The Training Plan:

- Faculty sessions will be offered at the beginning of the Fall 2010. **We would like an opportunity to give brief introductions during college or departmental meetings.**
- Staff sessions will be offered during the same time frame.
- Students will be introduced to this new site during orientation sessions this summer.
- A video is being created to provide an overall view of the new portal and how it will function.

Screen Shots from the My Sam Portal TRAINING Environment

Home tab – the default for all users. (Note: not all users will see all these tabs – they're available for training and testing only on Stephanie's profile.)

The screenshot displays the My Sam Portal interface. At the top, there is a navigation bar with tabs for: My Account, Campus Resources, Faculty Resources, My Info, Employee Resources, Academics & Finance, and Course Life. Below this, a secondary navigation bar includes: My Account, Portal Admin, Email, Calendar, Groups, Admin, Logout, and Help. The main content area is divided into several sections:

- Welcome:** A message stating "Welcome Stephanie Brain. You are currently logged in." with a "Logout" link.
- Campus Announcements:** A section titled "There are no announcements".
- Personal Announcements:** A section titled "There are no announcements".
- Bookmarks:** A list of links including "JA-SIG Homepage" and "Sungard Higher Education Homepage".
- Banner Self-Service:** A section titled "Error Report" with details: "Channel ID: n258", "Messages: encountered problem while trying to complete rendering", "Error type: General error (task 0)", and "Problem type: Error messages: General channel rendering failure".
- Banner Links:** A section with links for "Internet Native Banner", "Self Service Banner", and "SHSU A to Z Directory".
- Technology:** A section with links for "Computer Account Orientation", "SHSU Technology Tutorials", "Password Change", and "Email Alias Request".

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Faculty Resources tab. Content needs to be built out; we want to know what the faculty wants to use. (Note: many of these channels that derive information from Banner or another unavailable or unlinked source will show an Error Report until they are linked/operational; they're included here as content placeholders only.)

The screenshot shows the LUMINIS web application interface. At the top, there is a navigation bar with the following items: Home, My Account, My Courses, My Schedule, My Dashboard, My Announcements, My Faculty Resources, My Calendar, My Groups, My Admin, My Logout, and My Help. The main content area is a grid of six panels, each with an 'Error Report' message. The panels are:

- Faculty Announcements:** Important Dates - mark your calendars! COBA 2nd Annual General Business Conference will be held April 9-10. Faculty Senate meets next on Thursday, April 22. As a reminder, grades are due in no later than May 7!
- Faculty Sample Channel:** This section of this channel is targeted to users with the faculty role. Faculty Deadlines Reminder! Grades are due by Thursday, May 5th.
- Faculty Announcements (Error Report):** Channel ID: 02310075. Message: encountered problem while trying to complete rendering. Error type: General error (code 0). Problem type: Error messages: General channel rendering failure.
- Faculty Schedule (Error Report):** Channel ID: 0102. Message: encountered problem while trying to complete rendering. Error type: General error (code 0). Problem type: Error messages: General channel rendering failure.
- Faculty Dashboard (Error Report):** Channel ID: 0231027. Message: encountered problem while trying to complete rendering. Error type: General error (code 0). Problem type: Error messages: General channel rendering failure.
- My Courses (Error Report):** Course list: <p>View your course schedule, access your course home pages, email your professors, communicate with classmates, and access many more course-related materials.</p>
- Advisor Dashboard (Error Report):** Channel ID: 0231022. Message: encountered problem while trying to complete rendering. Error type: General error (code 0). Problem type: Error messages: General channel rendering failure.

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My Info tab (for all employees). Channels can be made available based on roles as well, so an employee in a non-supervisory role would only have the Time Reporting channel, but not the Time Approval channel, for example.

The screenshot displays the LUMINIS web application interface. At the top, there is a navigation bar with the LUMINIS logo and a search bar. Below the navigation bar, the main content area is divided into several sections:

- My Account:** Channel ID: n252. Message: encountered problem while trying to complete rendering. Error type: General error (code 0). Problem type: Error message: General channel rendering failure.
- Finance Alerts Grants:** Channel ID: n259. Message: encountered problem while trying to complete rendering. Error type: General error (code 0). Problem type: Error message: General channel rendering failure.
- Personnel Action Notices:** Channel ID: n322. Message: encountered problem while trying to complete rendering. Error type: General error (code 0). Problem type: Error message: General channel rendering failure.
- Employee Review:** Channel ID: n313. Message: encountered problem while trying to complete rendering. Error type: General error (code 0). Problem type: Error message: General channel rendering failure.
- Time Reporting:** Channel ID: n326. Message: encountered problem while trying to complete rendering. Error type: General error (code 0). Problem type: Error message: General channel rendering failure.
- Time Approval:** Channel ID: n323. Message: encountered problem while trying to complete rendering. Error type: General error (code 0). Problem type: Error message: General channel rendering failure.

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