

COBA LEADERSHIP TEAM MINUTES

Wednesday, March 9, 2022

Present: Mark Frank, Kristina Grimes, Gerald Kohers, Kurt Jesswein, Philip Morris, Mitchell Muehsam, Fawzi Noman, Joey Robertson, Shani Robinson, and Aneika Simmons.

1. Approval of Minutes. Minutes for February 22nd were modified and approved.
2. CAD Updates. (Minutes were sent to team prior to meeting.)
 - a. Strategic Plan Update – The first two stages of the new strategic plan are finished but will not be official until they have Board of Regents approval.
 - b. Budget Process FY23 – All FY23 budget requests need to be tied to the new strategic plan. The deans were given a new template for their fifteen-minute presentations. The team discussed suggested new initiative and HEAF requests that will be submitted. There will be a follow-up meeting to discuss any additional requests and to finalize the presentation.
 - c. Policy Review.
 - i. Policies related to FES, promotion and tenure, merit, and post-tenure review – There will be very few additional changes to the policies at this time. The FES policy is critical as other policies flow off this policy. The establishment of departmental guidelines will need to be addressed to keep within the new policy. The Leadership Team discussed the options of creating the guidelines now or waiting until fall. This will be an on-going discussion.
 - ii. Exclusion of initial core mathematics course in GPA calculation – The Dean reviewed the purpose of this policy and the concerns it raises. The policy is moving forward.
3. Miscellaneous.
 - a. Dean's Advisory Committee – The Dean asked the Chairs to attend the upcoming Dean's Advisory Committee meeting.
 - b. Work Life Balance – This topic will be carried to the next Leadership Team Meeting.