

COBA LEADERSHIP TEAM MINUTES

Thursday, September 23, 2021

Present: Mark Frank, Kristina Grimes, Kurt Jesswein, Gerald Kohers, Philip Morris, Mitchell Muehsam, Fawzi Noman, Joey Robertson, Shani Robinson and Aneika Simmons. (Guest: Michael Stephenson, Provost)

1. Approval of Minutes. Minutes for September 9th were approved.
2. Meeting with Provost Stephenson. The Leadership Team made introductions and went over roles in the decision-making process for the college. The Provost answered questions and addressed items within Academic Affairs.
3. CAD Updates. The Leadership Team received the Dean's notes from CAD prior to this meeting.
 - a. EURECA grants – The new coordinator was introduced, Dr. Delaune-Trotter. How to get more undergraduate students engaged in research will be the focus going forward.
 - b. Non-Course Tracking of Degree Requirements – This will be added to Degree Works soon. COBA will not be impacted.
 - c. Graduate School Orientation – It has been requested that any college orientations not be scheduled at the same time as the university-level orientation.
 - d. Custodial – The custodial issue was discussed, and problems exist campus wide. The Provost will be getting involved to help resolve these issues.
 - e. Equity Study Follow-up – Issues concerning the proposed study were reviewed.
4. Scheduling Spring 2022. Dr. Jesswein is meeting with Edgard Sanchez tomorrow to work on correcting issues with the spring '22 schedule. COBA is down to nine classes from the original 51 classes that were scheduled outside of the building.
5. SHB Beautification/Classroom Modifications. Facilities has over \$5 million to help improve student areas and classrooms across campus. The Leadership Team discussed rooms that may be considered for renovation to expand student areas in SHB. Fawzi will be conducting a walkthrough with facilities on Monday to discuss possibilities.
6. COBA Communication Liaison. COBA is creating a faculty communication committee. The committee will be asked to help with the creation of articles to submit to MarCom, post to social media platforms, and promote faculty successes. Chairs will submit names for the committee to Dr. Robinson.
7. Miscellaneous.
 - a. MS in Applied Economics (Frank) –The Leadership Team has received the program proposal and corresponding Form B's and will need time to review and make recommendations. There will be an electronic vote on Tuesday.
 - b. Career Readiness – The Career Readiness Committee will meet for the first time this week.
 - c. Textbook Adoptions – Spring 2022 textbook adoptions are due on October 1st.