

COBA LEADERSHIP TEAM MINUTES

Thursday, July 22, 2021

Present: Mark Frank, Kristina Grimes, Kurt Jesswein, Gerald Kohers, Philip Morris, Mitchell Muehsam, Fawzi Noman, Joey Robertson, and Shani Robinson.

1. Approval of Minutes. Minutes for July 8th were modified and approved.
2. AALT Updates.
 - a. Policy Review.
 - i. Academic Probation and Suspension – The Dean gave an update of the policy. A change of process was added to 7.04 and sections 8.04 and 10.04 were approved.
 - ii. Academic Instructional & Research Personnel – The Dean reviewed a change to section 2.02.
 - b. Enrollment Initiative – Enrollment is down compared to “this time last year”. The university is attempting to encourage enrollment using a variety of initiatives and making progress in reducing the enrollment deficit. The colleges have been instructed to reach out to juniors and seniors who were enrolled during the 2021 spring semester, but have not yet enrolled for the fall. COBA will continue to send emails to students to encourage enrollment in fall 2021 classes.
 - c. Monthly Updates – The monthly updates submitted to the Provost’s Office are to be more data driven in the future.
3. Texas Transfer Advisory Committee. COBA has nominated Dr. Kurt Jesswein to be a part of this committee.
4. COBA Position Updates.
 - a. Management, Marketing, and Information Systems.
 - i. Assistant to the Chair – Tiffani Goodin
 - ii. Lecturer – Jeramy Meacham
 - b. Economics and International Business.
 - i. Visiting Professor – Inhwa Kim
5. Textbook Selection – Required vs. Option. The Dean asked the Chairs if we should require faculty to use the same textbooks for multi-section courses. Some departments and disciplines in other departments already do so.
6. DEI Position and Potential Renovation. The Dean gave an update of the process for identifying COBA’s DEI interim director. Fawzi reviewed the plans to renovate the Dean’s suite, conference room and room 108. This will provide space for the DEI director and for student workers. The renovation should be complete prior to the start of the 2022 spring semester.
7. Study Abroad. A discussion was held concerning COBA’s future study abroad plans/programs. Several questions were raised for discussion.
 - a. Should we have a coordinator within COBA to facilitate the study abroad offerings? Program growth will influence the answer.
 - b. Should we offer more options for our students? Most agreed we should have more options.

- c. How much should we allocate toward scholarship funds to support study abroad programs?
A review of the cost per student will be useful in determining allocations.

8. Miscellaneous.

- a. Faculty/Staff Meeting Agenda.
 - i. Transition back to a normal fall
 - ii. Overload policy
 - iii. Classroom changes
- b. Multi-disciplinary Majors – The Dean would like to address committee member behavior, what each committee accomplished, and the steps needed to move forward. He will create a draft of what he will say to review at the next Leadership Team meeting.
- c. AoL – Dr. Jesswein will draft a shorter email for the team to review and revisit this topic.